

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
SEPTEMBER 10, 2025**

CALL TO ORDER

President Baumgart called the meeting to order at 7:03 p.m.

PRESENT

Six (6) Trustees were present at the start of the meeting: President, Len Baumgart; Vice President, Michael Harrington; Secretary, Monika Nasiadka; Trustee, Terrell Barnes; Trustee, Ashley Cook; and Trustee, Barbara Murray.

Staff present were: Executive Director, Samantha Johnson; Business & Operations Manager, Karen Delgadillo; Access Services Manager, John Rimer; Adult & Teen Services Manager, Maureen Garzaro; and Youth Services Manager, Alea Perez.

One (1) member of the public was also present.

ABSENT

One (1) Trustee was absent: Treasurer, Christina Dabrowski.

ADOPTION OF AGENDA

Vice President Harrington moved to adopt the agenda as presented. The motion was seconded. A voice vote was conducted with all voting aye. The motion was approved.

PUBLIC COMMENT

There were no comments from the public.

CONSENT AGENDA

- a. Secretary's Report
 - i. Minutes of the Regular Board of Trustees Meeting Dated 8/13/2025

- ii. Minutes of the Committee of the Whole Meeting Dated 8/13/2025
- b. Approval of Expenditure Warrants
 - i. Bill List for 8/29/25 in the Amount of \$31,626.57
 - ii. Bill List for 9/10/25 in the Amount of \$71,535.87
 - iii. Bill List for Electronic Funds Transfers to IMRF Dated 9/02/25 in the Amounts of \$13,901.52.
 - iv. Payroll Dated 8/15/25 and 8/29/25

Trustee Murray moved to approve the Consent Agenda as presented. The motion was seconded. A roll call produced the following results:

AYES: Barnes, Baumgart, Cook, Harrington, Murray, Nasiadka
NAYS: None
ABSTAIN: None
ABSENT: Dabrowski

The motion was approved.

TREASURER'S REPORT

Executive Director Johnson presented the Treasurer's Report. There were no questions from the Trustees.

Secretary Nasiadka moved to approve the Treasurer's Report. The motion was seconded. A roll call produced the following results:

AYES: Barnes, Baumgart, Cook, Harrington, Murray, Nasiadka
NAYS: None
ABSTAIN: None
ABSENT: Dabrowski

The motion was approved.

CORRESPONDENCE

- a. Chamber of Commerce E-News
- b. Thank You Card from IL State Rep. Sanalidro

Executive Director Johnson shared communication from IL State Representative, Jennifer Sanalidro, extending gratitude to the Library staff members who attended the recent Senior Fair at the Roselle Park District.

EXECUTIVE DIRECTOR'S REPORT

Alea Perez presented department updates for the Youth Services Department. Executive Director, Johnson presented her monthly report, which is included as Exhibit A.

PRESIDENT'S REPORT

There was no report for this month.

a. Trustee's Report

Trustee Barnes delivered a statement regarding exploring the possibility of recording or coordinating future board meetings with live streaming capabilities. The statement is attached as Exhibit B.

NEW BUSINESS

a. Adopt Ordinance No. 2025-03 Budget & Appropriations for FY 2025-2026

Vice President Harrington moved to adopt the Ordinance No. 2025-03 Budget & Appropriations for FY 2025-2026. The motion was seconded. A roll call produced the following results:

AYES:	Barnes, Baumgart, Cook, Harrington, Murray, Nasiadka
NAYS:	None
ABSTAIN:	None
ABSENT:	Dabrowski

The motion was approved.

b. Approve Certified Estimate of Revenue by Source for FY 2025-2026

Trustee Murray moved to approve the Certified Estimate of Revenue by Source for FY 2025-2026. The motion was seconded. A roll call produced the following results:

AYES:	Barnes, Baumgart, Cook, Harrington, Murray, Nasiadka
NAYS:	None
ABSTAIN:	None

ABSENT: Dabrowski

The motion was approved.

CITIZEN COMMENTS/QUESTIONS

A resident, Ross Elke, voiced his concerns regarding the cost of the Library's referendum-approved building bonds, as well as a recent incident when books stored by the Friends of the Library were mistakenly purged during a basement cleanout project.

ADJOURNMENT

President Baumgart moved to adjourn the meeting at 8:23 p.m. All trustees were in favor.

/s/ Monika Nasiadka
Minutes Approved: Secretary

10/8/2025
Date

Roselle Public Library District Executive Director's Report

Month of August 2025

Building Project Updates

Demo at 233 E. Maple is now complete. Property swap documents have been sent over to the Village. The Village Administrator pointed out that the IGA guiding the swap has expired and their attorney is working to draft a new IGA for the Village and the Library to

I have started an Open Space Land Acquisition & Development (OSLAD) grant application to assist with the landscaping/outdoor portion of the new library project.

HVAC Outage

As of writing this report, the wiring problem that caused our condensing unit outage is still not completely addressed and to keep some of our cooling phases online, the entire system is running on occupied 24/7. An electrician was out on 9/2 to begin working on re-wiring the system so that our mechanical equipment would be able to receive commands from the computer system again. All the bad wires have been identified, but he is recommending we do some additional work to swap out the existing half inch conduit for a larger size to better fit the amount of wiring inside. I am waiting on a proposal for that work now. The cause? Possibly due to movement of pavement near the foundation that has pushed into the conduit holding these wires.

In total the building was closed for about three days, while the temperature inside was very uncomfortable and outside of OSHA's recommended temperature range for general workplaces. But the managers and I were here each day for most of our usual operating hours, and we were able to let patrons in briefly to pick up holds, make quick prints and copies, answer calls, and do some quick reference.



Staff In-Service Day

The library closed for part of the day on 8/22 so the staff could meet for updates and training. Our keynote speaker was Regina Townsend, who gave an excellent presentation about understanding and communicating better with teens and tweens in the Library. Staff also tried out a variety of chair samples for the new library, voting for their favorites.

Roselle Public Library District Executive Director's Report

Month of August 2025

Department Updates

Access Services (Patron Services + Materials Services)

Manager: John Rimer

In August, 7,987 people visited the Library. That number represents a 14.6% decrease from July. August usually sees a reduction in traffic, with Summer Reading

Visitors 2025	
August	7,987
July	9,352
June	10,103

Visitors 2024	
August	8,570
July	8,646
June	8,903

Visitors 2023	
August	8,606
July	9,894
June	5,544

ending in the middle of the month and busy families beginning a new school year. This year, problems with our HVAC systems caused four days of intermittent closures and disruptions to service, which also reduced our door count. Staff were able to keep minimal services going even during closures, including holds pick-up, document printing, and faxing. 724 patrons were served across the four days of disruptions for an average of 181 per day, only a 39% decrease below the 297 served on days when we were fully operational.

August
Number of Visitors

2025	7,987
2024	8,570
2023	8,606
2022	5,418
2021	2,751
2020	3,008
2019	7,725
2018	8,467
2017	9,372

Our Library of Things collection currently consists of 108 items, including 45 Hotspots. While we gather data about what the community would like to see included in a Library of Things, we have been adding items to build our knowledge base of cataloging, processing, displaying, and promoting such a collection. Some of the items included are videogame consoles (including accessories like Guitar Hero controllers), board games for all ages, chess boards and chess clocks, microscopes, a telescope, a portable speaker, STEM kits, and Launch Pads (pre-loaded video tablets) for adults. So far this year there have been 107 unique circulations. There have been 84 checkouts and renewals combined of Hotspots, and 53 of other items across the whole range of the collection, with a strong interest in game console accessories and board games. The data we have collected so far suggests the community is most interested in adding items related to Arts & Crafts, Tools, Camping Equipment, and Technology to this collection. A next step for us will be investigating some of the policy implications and legal framework surrounding liability should we add tools, and licensing issues with any technology like streaming devices that may include subscription-based apps.

Roselle Public Library District Executive Director's Report

Month of August 2025

Adult & Teen Services

Manager: Maureen Garzaro

The ATS team answered 806 questions throughout the month of August. Mondays through Thursdays had the most transactions; and our busiest times were from 10am to 3pm.

Maureen, Ilya, Lisa, and Paige from ATS helped staff our Taste of Roselle Booth this year.

Summer Reading 2025

- Teens Registered: 93; Completions: 43; # of Books Read: 417; # of Activities Completed: 229
- Adults Registered: 161, Completions: 122, # of Books Read: 1,088, # of Activities Completed: 501
- We hosted a pizza party for our Volunteens to thank them and recognize their service to the library

Program Highlights

- 8/12-Digital Drop in Consumer & Financial Information – Lisa hosted two sessions (2pm & 7pm) of our Consumer and Financial Information databases such as Consumer Reports and Weiss Financial. These drops in are 30 min with a demo but resulted in a spike of usage for Weiss.
- 8/14 - Ilya's Between the Covers book club saw 16 patrons. They discussed, *Our Missing Hearts* by Celeste Ng.
- Teen Hangout returned on 8/27 with 29 teens dropping in for video games, crafts, and snacks

Reference / Reader's Advisory Highlights

- Ilya helped a teen patron who was interested in reading more challenging works of fiction. She told him that she recently read the 1948 novel titled *No Longer Human* by Japanese author Osamu Dazai and was looking for something similar. She told Ilya she was interested in the works of Fyodor Dostoevsky and Sylvia Plath. Ilya recommended Dostoevsky's *Crime and Punishment* and Plath's *Bell Jar*. She also asked Ilya what his personal favorites were, and he recommended *The Remains of the Day* by Kazuo Ishiguro and *Solaris* by Stanislaw Lem. This interaction took about 30 minutes leaving the patron happy with 4 books to read.

Roselle Public Library District Executive Director's Report

Exhibit A

Month of August 2025

Youth Services

Manager: Alea Perez

The Summer Reading Program officially ended on August 13 and here are some of the takeaways:

- -11% registrations compared to FY25
- +41% completions, overall, compared to FY25
- 1 finisher away this FY to match last FY's total Reading Program finishers (combined SRP + WRP)
 - 206 total completions for SRP *and* WRP in FY25, at 205 for FY26 so far (4 months to add)
- -19% books handed out compared to FY25
 - We removed one check-in, going from 3 to 2 prize check-ins for both age groups, to work within our prize budget, prioritize the most sought-after book type (graphic novels), and offer experience-based grand prizes (annual family pass to Shedd Aquarium and Brookfield Zoo)

	2022	2023	2024	2025
SUMMER GRAND TOTAL				
Total, Registrations	439	499	442	394
Total, Bag Pickups	402	435	353	--
Total, First Check-in	260	297	257	264
Total, Second Check-in	210	197	191	--
Total, Completions	169	147	157	222

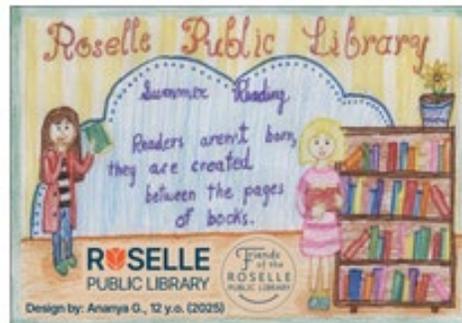
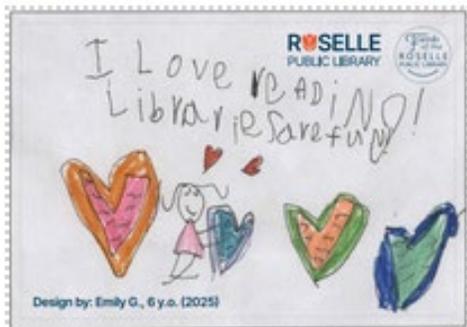
	Hours Read FY26	Activities Completed FY26	Books Handed Out FY26
0-5 years	884	663	221
GR 1-5	1482	795	265
Total	2366	1458	486

August programming highlights include 1) 13 attendees at the Family Storytime on Saturday, August 16, 2) 9 attendees at the Read to a Pet program on Thursday, August 14, and 3) 7 attendees at the Family Storytime on Saturday, August 30.

Roselle Public Library District Executive Director's Report

Month of August 2025

Staff, library-wide, weighed in on the selection of our Friends of the Library-sponsored postcard contest and selected the below designs, to be printed by Printing Plus:



Administration (Operations, Business, Maintenance)

Director: Samantha Johnson

Manager: Karen Delgadillo

Audit planning and fieldwork days all took place in August this year. Fieldwork days were productive and smooth. Communication with ATA Group will continue now through the presentation of the audit to the Board of Trustees in November.

Diane is continuing to work on consolidating pricing data from all vendors for the analysis in establishing our preferred pricing vendor for FY 25-26 for ink and toner, frequently purchased office and custodial supplies.

Diane coordinated lunches and set-up and tear-down for our all-staff training on 8/22.

Karen and Sam are in the middle of interviewing candidates for our open Facilities Coordinator role with the goal of having a candidate selected by the end of the month.

Our basement clean-out project did go off with a hitch, and unfortunately a communication error resulted in books that had been stored in the basement by the Friends of the Library being thrown out mistakenly. Fortunately it was not the only cache of book sale items we had in storage at the time and the September book sale will go on as planned.

Friends & Foundation Update

The next Friends Book Sale is set for September 13th - 14th.

Argument for Greater Transparency in the Roselle Public Library District

The Roselle Public Library District is entering a once-in-a-generation moment: the implementation of our \$22 million building project, slated for completion in the summer of 2027. This is not just a construction project—it is a transformative investment in our community's future. With a project of this scale, there is both an opportunity and a responsibility to raise the bar on transparency, public engagement, and accountability.

Why Now?

During large, multi-year public works projects, public confidence is earned through openness and consistent communication. Our residents are the financial stakeholders—through their tax dollars—and they deserve a clear, accessible view into the decisions being made at each stage of the project. Broadcasting our General and Committee of the Whole meetings live online would be a proactive step toward making that happen.

The Benefits:

1. Increased Accessibility – Many residents cannot attend meetings in person due to work schedules, family obligations, or mobility challenges. Livestreaming ensures everyone can follow discussions in real time, from anywhere.
2. Enhanced Accountability – When decision-making is visible, it fosters a higher level of diligence among board members and

staff. Transparency is the strongest safeguard against misunderstandings or mistrust.

3. Community Engagement – This is not just about watching meetings—it’s about inviting residents into the process. A live online presence can spark more informed questions, better feedback, and stronger community buy-in.

4. Setting a New Standard – By implementing livestreams, the Roselle Public Library District can lead by example in DuPage County, showing how public bodies can use technology to keep residents connected and informed.

The Cost vs. the Value:

The financial and technical resources required to livestream meetings are minimal compared to the scale of this project. For a \$22 million public investment, the cost of opening the process to every household is negligible—but the value in trust and transparency is immense.

Conclusion:

As we move forward with a project that will define our library for decades to come, we have the chance to not only build a modern facility, but also to build a modern culture of openness.

Livestreaming our meetings—both General and Committee of the Whole—will strengthen public trust, improve community engagement, and ensure that every resident feels they have a seat at the table during this historic undertaking.